

Guidelines for University Malaya Research Fund Assistance (BKP)

INTRODUCTION	The University Malaya Research Fund Assistance (BKP) is introduced to support academic staff/researchers to conduct research which is in line with the requirements of Higher Education Institution.		
APPLICANT ELIGIBILITY	<p>This grant is available to UM academic staff as follows:</p> <ol style="list-style-type: none"> 1. Young lecturer who is officially appointed by the University with less than 3 years of services. 2. Former SLAB/SLAI fellow who has completed his/her PhD study and is now waiting for the official appointment of the University. <p>*Note: The applicant is ONLY allowed to apply once.</p>		
AMOUNT OF FUNDING	Research area:	Science and Technology	Up to RM60,000.00
		Other than Science and Technology	Up to RM50,000.00
*The amount of funding provided is subjected to the availability of the annual allocation.			
PERIOD OF RESEARCH PROJECT	Maximum duration of 24 months.		
OPENING AND CLOSING DATE OF APPLICATION	The opening and closing date of application will be announced by the Centre of Research Grant Management (PPGP).		
APPLICATION REQUIREMENTS	<p>Each applicant must comply with the following requirements:</p> <ol style="list-style-type: none"> 1. Only application from academic staff who has been officially appointed by the University and started their career for less than 3 years will be considered. The applicant must not engage or hold any other research grants from any other funders including University of Malaya Research Grant (UMRG). 2. All application must be submitted to the Centre of Research Grant Management (PPGP) together with the endorsement of the Head of Department and Cluster Dean. 3. Visiting Lecturer (Overseas) under the category of Young Researcher as mentioned above can be considered only for Research Materials & Supplies (Consumables). 4. The application is open throughout the year and should be submitted online at http://portal.um.edu.my > Research > e-Grant BKP 		

	<p>5. Each applicant must nominate at least one permanent joint researcher from the University of Malaya.</p> <p>6. The University of Malaya Research Fund Assistance holder must spend at least 85% of the total fund before they can submit an application for UMRG.</p>	
<p>FINANCIAL REGULATION (All financial concerning matter is subjected to the Financial Policy from the Bursary University of Malaya) <i>Fund requested for each vote must be listed in detail and is attached together with quotation.</i></p>	<p>Vote 11000 Salaries and allowance for Graduate Research Assistant (GRA) or Research Assistant (RA)</p>	<p>To hire one RA or GRA in accordance to RA appointment guidelines.</p>
	<p>Vote 21000 Travelling and transportation (up to 40% of the total funding)</p>	<p>Only for travel and transportation expenses for and <u>field work</u> related to the project.</p>
	<p>Vote 24000 Rentals</p>	<p>Only for rental of building space, equipment, transportation and other items related to the project.</p>
	<p>Vote 27000 Research Materials and Supplies</p>	<p>For research materials and supplies related to the project</p>
	<p>Vote 28000 Minor Modifications and Repairs</p>	<p>For minor modifications and repairs of laboratory equipment(s) related to the project</p>
	<p>Vote 29000 Special Services</p>	<p>For payment of honorarium to the Research Assistant concerning lab/fieldwork only.</p>
	<p>Vote 35000 Equipment (maximum of RM 10,000.00) Equipment With Cost RM3000 and Above must provide Quotation.</p>	<p>For purchasing of laboratory equipment(s) related to the project. The purchased laboratory equipment(s) must be register under the department. The researchers are encouraged to share the laboratory equipment(s) to avoid multiple purchase of the same equipment(s) within the same department. Purchasing of Desktop and Laptop are not allowed under this Grant.</p>
	<p>Progress report</p>	<p>The progress report must be sent to the IPPP office within 12 months after receiving the</p>

RESEARCH PROJECT REPORT		<p>fund. The progress report must be submitted to the following address:</p> <p>Director's Office Institute of Research Management & Monitoring (IPPP) Level 7, Research Management & Innovation Complex, University of Malaya 50603 Kuala Lumpur Malaysia</p> <p>*Note: A final report is required if the funding is given for a duration of 12 months.</p>
	<p>Final report</p>	<p>The final progress report must be sent to the IPPP office within 3 months after project completion date. The progress report must be submitted to the following address:</p> <p>Director's Office Institute of Research Management & Monitoring (IPPP) Level 7, Research Management & Innovation Complex, University of Malaya 50603 Kuala Lumpur Malaysia</p>
PROJECT EXTENSION	<p>All application for project extension must be submitted together with the following documents:</p> <ol style="list-style-type: none"> 1. The latest progress report 2. Research activities that will be carried out during the extended period 3. Progress of the research milestone (proposed in the proposal). <p>The project extension application will only be considered if the project expenditure exceeded 70% of the total funding and the progress of the</p>	

	<p>project exceeded 50%. Maximum extended duration given is up to 6 months.</p>
<p>RESEARCH OUTPUT</p>	<p>The recipient must publish at least one paper in an ISI peer-review journal (Q1-Q4). The BKP grant must be acknowledged at all times in all forms of publications related to the funded project. Acknowledgement of the BKP grant (Grant no.) must be stated in each publication related to the funded project.</p> <p>Failing to provide the publication in ISI Journal with BKP's grant number will affect the future grant application.</p> <p>The proof of publication should be sent to the Director Office of IPPP.</p>